

# Automation and Machinable Mail

TYPE	MIN MAILING	SIZE		THICKNESS		WEIGHT
		Minimum Length-Height	Maximum Length-Height	Minimum	Maximum	Maximum
Standard						
Post Cards	200	5 X 3.5	6 X 4.25	7 pt	16 pt	N/A
Letters	200	5 X 3.5	11.5 X 6.125	9 pt	.25"	*3.3 oz
Flats	200/ 50lb	6 5	15 12	9 pt	.75"	Less than 16 oz

\*3.3 oz is maximum weight for **Machinable Presorted**. Must be enclosed in envelope over **3 oz** for **Automation**.

**Post Cards** and **Letters** must meet the **Aspect Ratio**. Length divided by height must be between **1.3** and **2.5**.

All **enclosures** of letter size cards or envelopes in an **Automation piece**, must meet all auto. standards, including **Barcode**.

**Flats** - Address must be in view with **final fold** or **bound edge** at bottom and any intermediate folded edge to the right.

Note: **Length** is parallel to bound edge. (AFSM 100)